

Procedure to Participate in Tender

Tender description	Tender Enquiry No.	EMD (Rs. Lakhs)	Tender Fee inclusive of GST (Rs)	Last date and time of Payment of Tender Fee
Housekeeping at TPCODL for a period of 3 years w. e. f. 1 st Oct 20.	TPCODL/P&S/41/2020-21	1.00	5,000	04 Aug 2020, 17:00

Please note that corresponding details mentioned in this document will supersede any other details mentioned anywhere else in the Tender Document.

Procedure to Participate in Tender to get tender link. Following steps to be done before “Last date and time for Payment of Tender Fee” as mentioned above.

1. Eligible and Interested Bidders to submit duly signed and stamped letter on Bidder's letterhead indicating
 - a. Tender Enquiry number
 - b. Name of authorized person
 - c. Contact number
 - d. e-mail id
 - e. Details of submission of Tender Fee
2. Non-Refundable Tender Participation Fee, as indicated in table above, to be submitted in the form of either
 - a. Direct deposit in the following bank account and submit the receipt along with a covering letter clearly indicating the Tender Reference number –
Account Name: TP CENTRAL ODISHA DISTRIBUTION LIMITED
Bank Name: SBI, IDCO Towers, Bhubaneswar
Bank Account No. : 10835304915
IFSC Code: SBIN0007891
 - b. Demand draft/ Banker’s cheque drawn in favor of “TP Central Odisha Distribution Limited”, payable at Bhubaneswar only

In case Tender Fee is submitted in the form of Demand draft/ Banker’s cheque as mentioned above, the original copy of the same is to be submitted along with EMD before bid submission date, at the below address:

Chief (Procurement & Contracts)
TP Central Odisha Distribution Limited
2nd Floor, IDCO Towers, Janpath, Bhubaneswar – 751022

TATA POWER CENTRAL ODISHA DISTRIBUTION LIMITED
(Purchase Department)
2nd Floor, IDCO Tower, Janpath Bhubaneswar, Odisha 751022

NIT No.: TPCODL/P&S/41/20-21

E-mail with necessary attachments of 1 and 2 above to be sent to purchase@tpcentralodisha.com with copy to satya.mohanty@tpcentralodisha.com and pkjain@tatapower.com before “Last date and time for Payment of Tender Fee. Thereafter, the link from TPCODL E-Tender system (Ariba) will be shared for further communication and bid submission.

Please note all future correspondence regarding the tender, bid submission, bid submission date extension, Pre-bid query etc. will happen only through TPCODL E- Tender system (Ariba). User manual to guide the bidders to submit the bid through e- Tender system (Ariba) is also enclosed.

No e-mail or verbal correspondence will be responded. All communication will be done strictly with the bidder who have done the above step to participate in the Tender.

Also it may be strictly noted that once date of “Last date and time for Payment of Tender Fee” is lapsed no Bidder will be sent link from TPCODL E-Tender System (Ariba). Without this link, vendor will not be able to participate in the tender. Any last moment request to participate in tender will not be entertained.

Any payment of Tender Participation Fee / EMD by Bidder who have not done the pre- requisite will not be refunded.

Also all future corrigendums to the said tender will be informed on Tender section on website <https://www.tpcentralodisha.com>